

PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

Supplier : ACCESSORIES AND SUPPLIES DEPOT, INC.	P.O. No. : PO-23-05-063
Address : 110 Labo St. Brgy. Salvacion, Laloma, Quezon City	Date : 11-May-2023
Tel No. : 5162133 / 559-4941	Mode of Procurement: SHOPPING
TIN : 005-679-268-000	Reference P.R. No. : PR-23-02-076
	OS-ACAYETANO
	AB No. : AB-E-23-03-024

Attention : KYRA D. EBOJO
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service	Delivery Term : 15-30 Working days
Place of Delivery : SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Payment Term : Government Terms
Date of Delivery : _____	Warranty : One (1) Year

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0 Offer: Seagate stky1000400 2.5 one touch slim black- original Nothing Follows	4	2,128.00	8,512.00

RECEIVED
 PROCUREMENT SECTION, PPS
 Date: 16 MAY 2023
 BY: RLCA TIME: 5:04

RECEIVED
 MAY 16 2023
 4:04 pm

RECEIVED
 MAY 16 2023
 By: [Signature] Time: 3:26
 Administrative Management Bureau

DMS 200-2023-05-3438 P8,512.00
 May 15, 2023

RECEIVED
 PROCUREMENT SECTION, PPS
 Date: 5-16-23
 BY: [Signature] TIME: 5:00 pm

LEGISLATIVE ACCOUNTING SERVICE
RECEIVED
 MAY 15 2023
 BY: [Signature] TIME: 5:00 pm

Page 1 of 1 **Grand Total: P8,512.00**

(Total amount in words) **Eight Thousand Five Hundred Twelve Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: _____
 Signature over Printed Name of Supplier **EXEC. DIR. RENATO B. CHUA**
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES
 Date _____

Fund Cluster: _____
 Funds Available: _____
JUDITH C. JEBUAN
 Director III, Legislative Accounting Service
 Signature over Printer Name of Chief Accountant _____
 ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-03-024) OPENED ON 3/21/2023 AND PER BAC ADVISORY RE AWARD DTD 5/04/2023**

rgarcia
 5/11/2023 10:39:53AM

200-2023-05-3438
 5/15/23 ok.